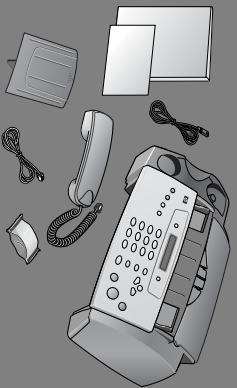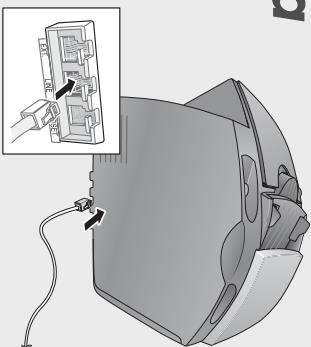# hp fax 1010 series
setup poster
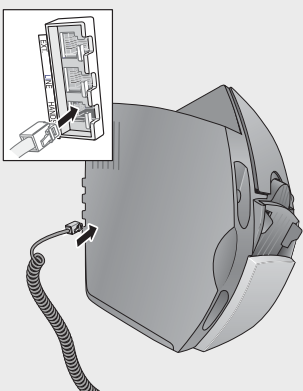
1 a Remove all shipping tape.
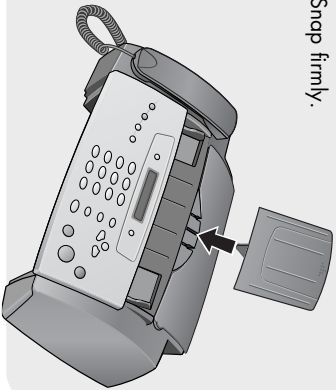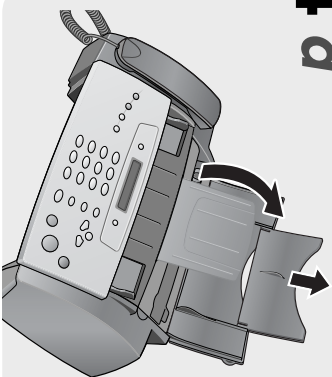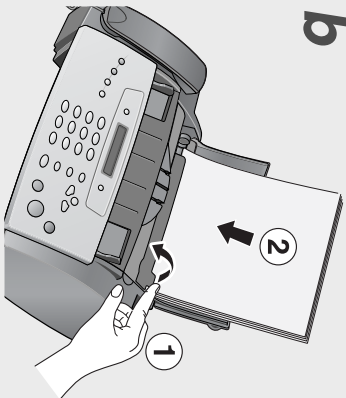
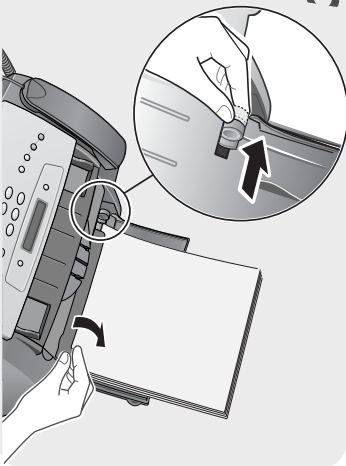**b** Peel off protective plastic from around LCD area and buttons.
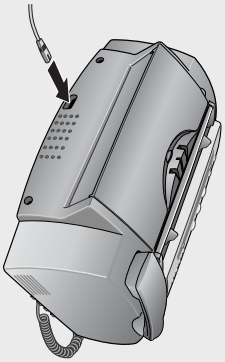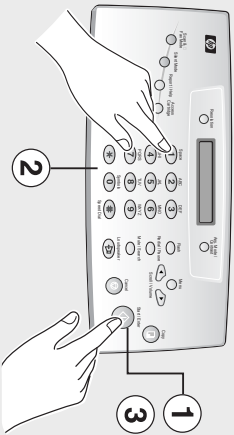
2 a

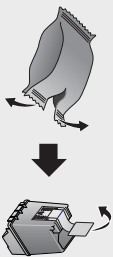**b**

3 Snap firmly.

4 a

b

c

5 a

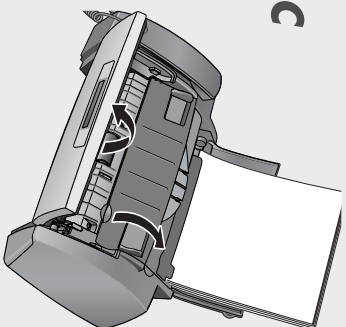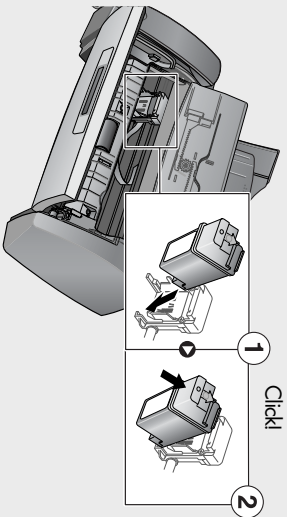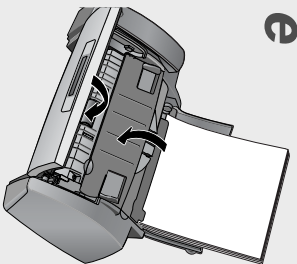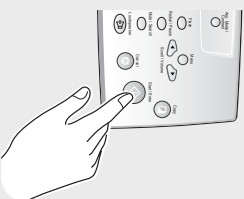**b** Set date and time when prompted.

6 a

b

c

C9270-90101

hp invent ®

d

Orient the copper area on the cartridge toward the back of the machine and click it in the carrier at a slight slant as shown.

Click!
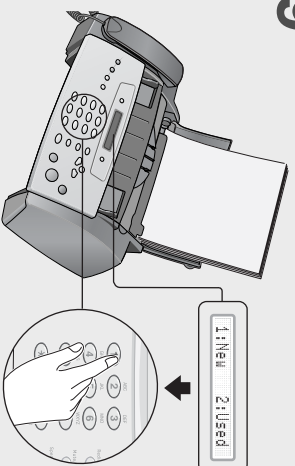1
2

e

f

g

1:New 2:Used

7

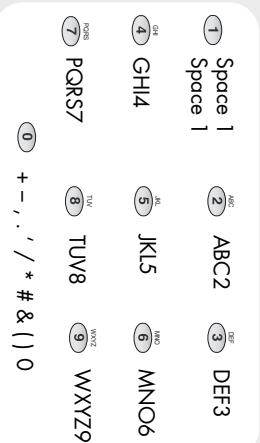Setting the fax header (your name and fax number) is required by law in many countries.

1. Press **Menu** repeatedly until System ID displays.
2. Press **Start/Enter**. Fax Number will display.
3. Press **Start/Enter**. The cursor will blink for you to enter the number. To enter punctuation in the number use the keys labelled Fax Number below.
4. Enter the number and press **Start/Enter**.

Fax Number

1	Space 1		
	Space 1	( )	
	✱		
	#	–	

5. Fax Name will display. Press **Start/Enter**. The cursor will blink for you to enter the name. To enter punctuation or other special characters in the name, use the keys labelled Fax Name below.
6. Enter the name and press **Start/Enter**.

Fax Name

1	Space 1	2	ABC2	3	DEF3
	Space 1	5	JKL5	6	MNO6
4	GHI4	8	TUV8	9	WXYZ9
7	PQRS7				
0	+ – . , ' / * # & ( ) 0				

8

Press the **Ans.Mode/Contrast** button to set the answer mode.

- FAX Mode: To have the machine always answer as a fax.
- TEL Mode: To have the machine always answer as a telephone where you must manually receive faxes.

Go to Chapter 2 of the *Basic Guide* before selecting other Answer Modes.

9

Unless you selected TEL Mode in Step 8, review Chapter 2 of the *Basic Guide*.